



**City of Annapolis**

**Department of Neighborhood & Environmental Programs**

145 Gorman Street  
Annapolis, MD 21401-2517

[DNEP@annapolis.gov](mailto:DNEP@annapolis.gov) • 410-263-7946 • Fax 410-263-9158 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

March 20, 2013

Jim Scott  
Starbucks Coffee Company  
7201 Wisconsin Ave. #650  
Bethesda, MD 20814

RE: Issuance of a Wastewater Discharge Permit/Environmental Permit to FH1113336 by the City of Annapolis

Dear Mr. Scott,

Your application for a Wastewater Discharge Permit has been reviewed and processed in accordance with the City Code Chapter 16.16. In conjunction with this review, facility inspection and analytical data has also been reviewed.

The enclosed **Permit No. FH1113336** covers the wastewater discharge from Starbucks Coffee Company, 124 Dock St., Annapolis, MD into the City of Annapolis' sewer system. All discharges from this facility, actions and reports relating thereto shall be in accordance with the terms and conditions set forth in this permit. **Grease recovery systems are required by the terms of this permit to be serviced at least at the frequency indicated in the permit application, no less than every six months. Servicing systems at a lower frequency is a violation of the terms of this permit. Interceptors must be maintained at a level and frequency required to meet discharge limits set in Annapolis City Code.**

Wastewater Discharge Pretreatment Permits are not transferable. Any transfer of ownership requires a new Wastewater Discharge Pretreatment Permit and a new City of Annapolis Certificate of Use Permit. Your Wastewater Discharge Pretreatment Application submitted for this permit is an attachment to your Wastewater Discharge Permit. Please attach a copy of your application to this permit for your records.

A signed Wastewater Discharge Permit Receipt and a copy of the service contract for your grease recovery system, if not previously submitted, must be submitted to this office. A self-addressed envelope is enclosed for your use.

Please contact me at 410-263-7946, if you have any questions.

By Authority of the City of Annapolis,

Jeanna C. Beard  
Environmental Program Coordinator

Issued November 30, 2012

**Wastewater Discharge Permit**

|                            |           |                            |                   |
|----------------------------|-----------|----------------------------|-------------------|
| <b>City Permit Number:</b> | FH1113336 | <b>Effective Date:</b>     | November 30, 2012 |
| <b>Class:</b>              | 2         | <b>Expiration Date:</b>    | November 30, 2013 |
|                            |           | <b>U&amp;O Date (New):</b> |                   |

In accordance with the provisions of the City Code Chapter 16.16, the Annapolis Department of Neighborhood & Environmental Programs hereby authorizes:

Starbucks Coffee Company  
124 Dock St.  
Annapolis, MD

To discharge wastewater from the above identified facility into the City's conveyance system in accordance with effluent limitations, monitoring requirements, reporting requirements and other conditions set forth in this permit.

All discharges authorized herein shall be consistent with the terms and conditions of this permit. Compliance with this permit does not relieve the permittee of its obligations to comply with any or all applicable pretreatment regulations, standards or requirements under local, State and Federal laws, including any such regulations, standards, requirements, or laws that may become effective during the terms of this permit.

Noncompliance with any term or condition of this permit shall constitute a violation of the City Code Chapter 16.16.

Your Wastewater Discharge Pretreatment Application for Non-Residential Food Establishment is an attachment to this permit. All information provided therein constitutes additional terms and conditions of this Wastewater Discharge Permit.

**I. Effluent Limitations/Monitoring Requirements**

During the period of this permit the permittee is authorized to discharge processed wastewater to the City's Conveyance System from the sampling location(s) listed below.

Description of sampling location(s): Cleanout located approximately a foot and a half to the left and five feet out from the front of the doorway.

Such discharge shall be limited and monitored as specified below:

**Effluent Limitations**

| <b>Parameter</b>                 | <b>Sample Location</b> | <b>Daily Maximum<br/>mg/L</b> | <b>Sample<br/>Frequency</b> | <b>Sample Type</b> |
|----------------------------------|------------------------|-------------------------------|-----------------------------|--------------------|
| Animal/Vegetable<br>Oil & Grease | 001                    | 100 mg/L                      | 2x/yr                       | Grab               |

Note: The City of Annapolis' contract laboratory shall perform the above monitoring. Analysis shall be performed in accordance with 40 CFR 261.21

1. Maintenance and Operation of Pretreatment Devices:  
The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control which are installed or used by the permittee to achieve compliance with the conditions of this permit.

2. Form/Schedules  
The following contracts must be submitted by the permittee to the City of Annapolis, Pretreatment Program, 145 Gorman St., Annapolis, MD 21401. These contracts must be kept current and are to be submitted on issuance of permit and when changes occur.

\_\_\_\_\_ Oil/Sand Interceptor Maintenance Contract

\_\_\_\_\_ Silver Recovery Maintenance Contract

\_\_\_\_\_ **Grease Interceptor or Recovery Device Maintenance Contract**

3. Animal/Vegetable Oil & Grease Generators  
Generators who have outside interceptors are required to maintain Grease Interceptor Inspection Reports completed by their Waste Hauler on site. Generators are required to use a City Licensed Waste Hauler. Outside interceptor must be maintained at a level and frequency required to meet discharge limits set in Annapolis City Code, no less than two times per calendar year.

Generators who have grease recovery devices are required to maintain a log of maintenance and service on site. This information must be provided on request.

4. Retention of Records  
The permittee shall retain and preserve for no less than three (3) years, all records, books, documents, memorandums, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling, and chemical analyses made by or on behalf of the permittee in connection with its discharge.

All records that pertain to matters that are the subject of special orders or any other enforcement or litigation activities brought by the City shall be retained and preserved by the permittee until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.

## II. Non-residential General Conditions:

1. General Discharge Prohibitions  
The permittee shall meet all requirements contained in Chapter 16.16 of the Annapolis City Code, including the Prohibited Discharge Standards specified in 16.16.070 and any additional limitations established by the Director of the Department of Neighborhood & Environmental Programs under the authority established therein.

2. Inspection and Entry  
The permittee shall allow representatives of the City, State, EPA, or other authorized representatives, upon the presentation of credentials, to:

- a. enter the permittee's premises where a regulated facility or activity is located or conducted, or where records must be kept under the condition of this permit;

- b. have access to and copy, at reasonable times, any records that must be kept in the conditions of this permit;
- c. inspect at reasonable times any facility, equipment practices, or operations, regulated or required under this permit;
- d. sample or monitor, for the purpose of assuring permit compliance, any substances or parameters at any location; and
- e. inspect any production, manufacturing, fabricating, or storage area where pollutants, regulated under this permit, could originate, be stored, or be discharged to the sewer system.

3. Notification of Changed Discharge

The permittee shall promptly notify the City in advance of any substantial change in the volume or character of pollutants in their discharge. Anticipated facility expansions, production increase, or process modifications which will result in new, different, or increased discharge of pollutants shall be reported by the permittee by notice to the City. The City has the right to deny or condition any of these discharges.

4. Severability Clause

The provisions of this permit are severable. If any provision of this permit, or the application or any provision of this permit to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of this permit, shall not be affected thereby.

5. Confidential Information/Availability of Reports

All information and data on a user obtained from reports, questionnaires, permit applications, permits, monitoring programs, and from inspections shall be made available to any person or agency without restriction unless the user specifically requests and is able to demonstrate to the satisfaction of the City that the release of such information would divulge information, processes or methods which would be detrimental to the user's competitive position or national security.

When released by the user furnishing a report, the portions of the report which might disclose trade secrets or secret processes shall not be made available for inspection by the public but shall be available for use by the state or any state agency in judicial review or enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics shall not be recognized as confidential information.

Information accepted by the City as confidential shall not be transmitted to the general public by the City until and unless a ten day notification period is given to the user.

6. Falsifying Information

Knowingly making any false statement on any report or other document required by this permit or knowingly rendering any monitoring device or method inaccurate is a crime and may result in the imposition of criminal sanctions and/or civil penalties.

7. Modification or Revision of Permit

This permit may be modified, revoked or reissued, or terminated for good cause by the City at any time as limitations or requirements established under Chapter 16.16.160 of the Annapolis City Code.

This permit may also be modified to incorporate special conditions resulting from the issuance

of a special order.

Any modification which results in new conditions in the permit shall include a responsible time schedule for compliance if necessary.

8. Transfer of Ownership or Control of Facilities

This permit is issued to a specific user for a specific operation and shall not be assigned, transferred, or sold to another owner, different user, different premises or a changed or new operation without the written permission of the City. In the event of any change in ownership or control of the facility, the permittee shall give at least thirty (30) days advance notice to the City including a written certification by the new owner stating there is no immediate intent to change the facility's operations and processes and acknowledgement of full responsibility for complying with the existing permit and identification of the specific date on which the transfer is to occur.

9. Dilution

No permittee shall increase the use of potable or process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in this permit.

10. Accidental Discharges

The permittee shall provide protection from the accidental discharge of prohibited or regulated material or substances established by the City. Where necessary, facilities to prevent the accidental discharge or prohibited materials shall be provided and maintained at the permittee's expense. Permittees shall notify the City immediately upon the occurrence of an accidental discharge of prohibited substances by telephoning the pretreatment inspector at (410) 263-7946.

The notification shall include location of discharge, date, and time thereof, type of waste, concentration and volume, and corrective actions taken. The permittee shall also file a written report within five days stating:

- a. a description of the accidental discharge, its cause and impact on the user's compliance status;
- b. the duration of noncompliance, including exact dates and times of noncompliance, and if the noncompliance continues, the time by which compliance is reasonably expected to occur; and
- c. a description of all steps taken or to be taken to reduce, eliminate, and prevent recurrence of such an accidental discharge or other conditions of noncompliance.

11. Disposal of Pretreatment Sludges and Spent Chemicals

The disposal of sludges and spent chemicals generated shall be done in accordance with Section 405 of the Clean Water Act and Subtitles C and D of the Resource Conservation and Recovery Act.

12. Signatory Requirements

All reports required by this permit shall be signed by a principal executive officer of the permittee, or his designee.

13. Duty to Comply

The permittee shall comply with all conditions of this permit. Failure to comply with the requirements of this permit may be grounds for administrative action or enforcement

proceedings including civil or criminal penalties, injunctive relief and summary abateements.

14. Duty to Mitigate

The permittee shall take all reasonable steps to minimize or correct an adverse impact resulting from noncompliance with this permit, including such accelerated or additional monitoring as necessary to determine the nature and impact of the noncomplying discharge.

15. Property Rights

The issuance of this permit does not convey any property rights of any sort, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, not any violation of federal, State, or local laws or regulations.

16. Water Pollution Prevention

According to State Law (Annotated Code of Maryland, Environmental Article, Title 9) no person shall discharge any pollutant into the waters of the State of Maryland. The permittee shall at all times insure that pollutants of any kind are not discharge in the waters of the State. This includes discharges made to paved areas, sidewalks, catch basins, storm drains and gutters.

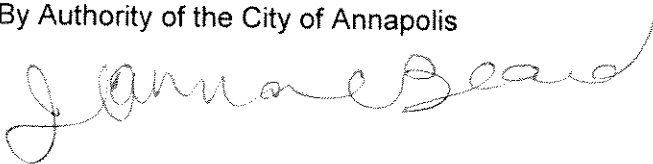
The permittee shall at all times insure that chemicals of any kind are not used to clean sidewalks or other surfaces and that all debris collected in the course of cleaning these areas is disposed of as solid waste.

The permittee shall at all times insure that the cleaning of filters for range hood and duct systems are not cleaned in such a way as to discharge cleaning agents, dirty water, fats, oil or grease into waters of the State of Maryland. Note that it is the responsibility of the permittee to insure that these systems are cleaned in a manner compliant with federal, State or local laws or regulations. Cleaning these units into a storm drain or parking lot is not in compliance with these regulations.

17. All parts of the premises under the control of the permittee shall be kept in a clean and sanitary condition and the occupant shall refrain from performing any acts which would render other parts of the premises unclean or unsanitary. The permittee is responsible for the prevention and elimination of infestation in and on the premises subject to the permittee's control.

Designated storage bins, rooms and areas shall be used for accumulating garbage or refuse. All storage bins, rooms and areas shall be equipped with tightly fitting covers and/or doors and must remain securely closed at all times.

By Authority of the City of Annapolis



Jeanna C. Beard  
Environmental Program Coordinator

Issued November 30, 2012